

RE: Creekside Music Festival 2025

Dear Council and the Township of North Kawartha:

January 31, 2025

As most of you are aware, we have held a small music festival between Andy and Julie McGinn's property (10057 Hwy 28) and our abutting property (Mike and Sandy Del Mastro), (10027 Hwy 28) for 5 years now and would like to continue hosting again this year.

In previous years, the festival has been very successful and brought in patrons from out of town to enjoy and support our community and also mix with locals for an enjoyable time together.

We feel that our festival has built up a reputation to music lovers alike and we are pleased to be able to donate some of the proceeds to our local community. In the past we have donated to Apsley Minor Hockey, North Kawartha Food Bank, North Kawartha Community Care, the Apsley School Music Programme, Jump Start and Roter's Reach Mental Health Awareness.

Each year we invite many of our local organizations to participate in the festival to run 50/50's and collect donations from festival attendees. It truly is a great event for our community.

Once again, this year, we would like to bring people together and donate some of the proceeds to a local group. We intend to host this event the weekend of September 5,6,7, 2025. Music will commence at 5 pm Friday afternoon, ending at 12:30 at night and continue from noon until 12:30 am Saturday night. The event will end Sunday September 7<sup>th</sup> with an open mic day for those who want to perform on the stage.

Below are steps that we intend to follow to ensure, to the best of our knowledge, that Creekside will be a safe, successful event.

#### Special Events Permit

A Special Events permit will be obtained from the Township of North Kawartha.

#### Security

4 Security guards will be present throughout the weekend. In the past, we have never encountered any safety issues.

#### Medical/First Aid/Fire/MTO

Letters will be sent (upon approval) to the OPP, North Kawartha Fire Department, Health Unit and local ambulance services outlining the event (attendance, purpose, accessibility, etc). There will be at least 2 entrances that will be clear and accessible for any fire/police/ medical emergencies. Organizers will meet with the local fire department to ensure accessibility.

### Liability

A minimum 3 day liability insurance policy for 5,000,000.00 will be purchased and in effect from Friday September 5th– Sunday September 7th .

### Ticketing/Admittance

A limited number of up to 700 tickets will be sold (including volunteers) and only ticket holders will be permitted. Volunteers will be collecting tickets and issuing armbands at the entrance to the Festival. A security guard will also be in attendance at the entrance.

### Parking/Shuttle Service/Designated Drivers

To avoid congestion on Hwy 28, parking will be at the North Kawartha Community Center pending approval once again from Gary Geraldi. Hired shuttle buses (Elwood Hamilton tentatively booked) will take attendees to and from the festival running approx. every 10 minutes. The bus route will be as such that there will be no interruption to the normal flow of traffic on highway 28. There will be clear, visible signage at the McGinn and Del Mastro properties as well as the NKCC for parking directives.

There will be limited parking at the McGinn property – handicap, bands. The buses will pick up and drop off at either the McGinn property or the Del Mastro property.

Designated drivers will also be on hand at the main entrance to ensure attendees arrive home safely.

### Stage and Bands

Bands will be entertaining from 5 pm – 12:30 on Friday night and from noon – 12:30 Saturday night. An open mic opportunity will run on Sunday ending at about 4 p.m. A portable stage from a professional stage company will be used for the bands. The stage company also has a separate insurance policy. An application through the building department will be submitted for the stage.

### Noise

A sound system will be used, like in the past, and will be shut off by 12:30/1 am both nights. Andy McGinn will apply for an extension of noise allotment for both Friday and Saturday nights.

### Shelter

3 shade tents will be erected for shade/protection from sun and rain. Applications will be submitted to the building department for the tents showing fire rating, design and anchor system.

### Camping

Rough camping spots will be available and set up in designated areas for attendees who wish to stay overnight. The location of camping spots will not interfere with emergency vehicle access if needed.

### Toilet/Sanitary

14-16 toilets will be rented for attendees with at least one designated handicap. There will be hand sanitizer dispensers or a hand wash station provided.

### Food and Refreshments

There will be a minimum of 2 food vendors on site possessing Safe Food Handling Certification. Potable water will be available on site for vendors.

### Garbage/Recycling

Garbage and Recycling containers and cigarette butt containers will be clearly marked and spread around the property.

Volunteers will empty containers when full and store in a locked shed/trailer onsite until Sunday September 8th at which time they will be disposed of at a local waste site.

### General

- No open fires will be allowed and no fireworks will be set off.

-No selling of alcohol however people may bring their own for personal consumption.

We hope that we have provided the necessary information needed about our music festival and the steps we will take to, once again, make it a safe and enjoyable festival.

We will continue to update you on pending approvals and acknowledgements from various agencies that have been informed.

Sandy Del Mastro, Organizer

Alicia Del Mastro, Co-Organizer

Mike Del Mastro

Andy McGinn

Co-Organizer