

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on July 15, 2025

**Hybrid Meeting held in the North Kawartha Council Chambers, 280
Burleigh Street, Apsley**

Regular Session 2025 – 07 – 15

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl, Colin McLellan, Jim O'Shea

Staff Present: Alana Solman, Chief Administrative Officer
Kelly Picken, Deputy Clerk
Keely-Anne Johnson, Secretary / Receptionist
Laura Stone, Manager of Planning
Matt Aldom, Chief Building Official / By-law Enforcement Officer
Bree Martin, Building and Planning Assistant
Jesse Lambe, Fire Chief
Judy Everett, Treasurer
Dianna Everson, Deputy Treasurer
Mackenzie Sykes, Finance Assistant / IT Coordinator
Jason Post, Public Works Manager
Gary Geraldi, Director of Parks and Recreation / Waste Management
Edward Hilton, Economic Development Officer

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

25 - 191

Moved by – Councillor O'Shea

Seconded by – Councillor McIlmoyl

That the agenda be adopted, as amended to add Addendum Items: Unopened Shoreline/Road Allowance Application Item 2 Map, Business Arising from Previous Minutes, 1. 143 Burleigh Street Proposed Parking Lot Design (verbal report), Consent Agenda Item 1 a) Building/Planning Department Monthly Activity Report and Staff Report Administration 2 Procedural By-law Amendments, Section 6.1 Order of Business - Announcements has moved from following the Adoption of Agenda to following Closed Session and further amended to include the Short-Term Rental Advisory Committee staff report and Good Neighbour package. Carried.

Introduction of New Staff

Mayor Amyotte introduced Laura Stone, Planning Consultant, and welcomed her to the Township.

Presentation of Long-Standing Service Award

Mayor Amyotte presented Parks and Recreation Joel Smith with a Long-Standing Service Award for 5 years of dedicated service to the Township and Community.

Statutory Public Meetings and Adoption of Planning By-Laws

The Statutory Public meeting was declared open to hear applications to zone amendment applications and to purchase Shoreline Road Allowances and Municipal Road Allowances.

The public was informed that this was their opportunity to provide written or verbal submissions with respect to the applications.

The Statutory Public meeting was declared open to hear zone amendment applications.

Chair Amyotte declared the hearing open and explained that this was an opportunity for the public to provide written or verbal comments on the applications. The Planning Act has removed the right of public appeals on Committee decisions. Only the applicant, public agencies and specified persons may appeal within the 20-day appeal period from the date of the notice of decision.

Zone Amendment Application #ZA-07-25 (Coffin/Pellecer)

Laura Stone, Planning Consultant, identified the lands and explained the purpose and effect of the application. Approval of the application was recommended by staff.

Submissions:

No submissions were received. Adam Dragisic, representative, provided a brief history of the application.

25 - 192

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council approves Zone Amendment Application #ZA-07-25 (Coffin/Pellecer), Part of Lot 11, Concession 5, Burleigh Ward, 261 Fire Route 36, Roll # 020-001-56210. Carried.

Zone Amendment Application #ZA-08-25 (Gray)

Laura Stone, Planning Consultant, identified the lands and explained the purpose and effect of the application. Approval of the application was recommended by staff.

Submissions:

No comments were received.

Adam Dragisic, representative, provided a brief history of the application

25 - 193

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That Council approves Zone Amendment Application #ZA-08-25 (Gray), Part of Lot 32, Concession 10, Chandos, 76 Jack White Road, Roll # 010-003-29715. Carried.

Application to Purchase Shoreline Road Allowance

Shoreline Road Allowance Designated as Pt Municipal Rdal in front of Lot 10, Concession 7, being Part 1 on Plan 45R-17784, being part of PIN 28270-0215 (LT) (Smith)

Bree Martin, Building and Planning Assistant, identified the lands and explained the purpose and effect of the application.

Submissions:

No submissions.

25 - 194

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That Council approves Shoreline Road Allowance Application Pt Municipal Rdal in front of Lot 10, Concession 7, Geographic Township of Chandos, Township of North Kawartha, being Part 1 on Plan 45R-17784, being part of PIN 28270-0215 (LT). Carried.

By-Law 2025-0044

Moved by – Councillor O'Shea
Seconded by – Councillor McLellan

Being a by-law of the Corporation of the Township of North Kawartha to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described in Schedule "A" annexed hereto (Pt Municipal Rdal in front of Lot 10, Concession 7, Geographic Township of Chandos, Township of North Kawartha). Carried.

Application to Purchase Unopened Municipal Road Allowance

Unopened Municipal Road Allowance Designated as Pt of the East half of the Rdal between Lots 5 & 6, Concession 5, being Part 1 on 0045, being part of PIN 28303-0227 (LT). (Dragisic)

Bree Martin identified the lands and explained the purpose and effect of the application.

Submissions:

Comments were received related to confusion of the location of the road allowance. A revised map was provided

Adam Dragisic, owner, provided a brief overview of the location of the road allowance and a brief history of the application.

Mike Hill was present to identify his concern regarding the identification of the location of the proposed purchase as there is some confusion between the East and West location.

Matt Aldom, Chief Building Official, identified that this application is the East side of Lots 5 & 6 of Concession 5, not the East side of Northey's Bay Road as Mr. Hill believed.

25 - 195

Moved by – Deputy Mayor Whelan
Seconded by – Councillor O'Shea

That Council approves Unopened Municipal Road Allowance Application Pt of the East half of the Rdal between Lots 5 & 6, Concession 5, Geographic Township of Burleigh (Southern Division), Township of North Kawartha, being Part 1 on Plan 45R-17575, being part of PIN 28303-0227 (LT). Carried.

By-Law 2025-0045

Moved by – Deputy Mayor Whelan
Seconded by – Councillor O'Shea

Being a by-law of the Corporation of the Township of North Kawartha to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described in Schedule "A" annexed hereto (Pt of the East half of the Rdal between Lots 5 & 6, Concession 5, Geographic Township of Burleigh (Southern Division), Township of

North Kawartha). Carried.

Application to Purchase Shoreline Road Allowance

Shoreline Road Allowance Designated as Pt Municipal Rdal in front of Lot 10, Concession 7, being Part 1 on Plan 45R-17784, being part of PIN 28270-0215 (LT) (Siiman/Hebdowski)

Bree Martin identified the lands and explained the purpose and effect of the application.

Submissions:

No submissions.

25 - 196

Moved by – Councillor O'Shea

Seconded by – Deputy Mayor Whelan

That Council approves Shoreline Road Allowance Application Pt Municipal Rdal in front of Lot 10, Concession 7, Geographic Township of Chandos, Township of North Kawartha, being Part 1 on Plan 45R-17784, being part of PIN 28270-0215 (LT). Carried.

By-Law 2025-0046

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

Being a by-law of the Corporation of the Township of North Kawartha to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described in Schedule "A" annexed hereto (Pt Municipal Rdal in front of Lot 10, Concession 7, Geographic Township of Chandos, Township of North Kawartha). Carried.

Mayor Amyotte declared a recess at 10:09 a.m. Council reconvened at 10:24 a.m.

Presentations / Deputations / Petitions

M.P. Jamie Schmale

M.P. Schmale introduced himself and provided a brief history of his experience in the North Kawartha area.

25 - 197

Moved by – Councillor McLellan

Seconded by – Councillor O'Shea

That the verbal Introduction to Council from M.P. Jamie Schmale be received. Carried.

County of Peterborough Report

None

Crow Valley Conservation Authority Report

25 - 198

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

25 - 199

Moved by – Councillor O'Shea

Seconded by – Councillor McIlmoyl

That the minutes of the regular meeting of Council held on June 17, 2025, be adopted, as presented. Carried.

Business Arising from Previous Minutes

143 Burleigh Street Proposed Parking Lot Design

25 - 200

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council direct staff to request Peterborough County to provide further analysis for 90-degree parking. Carried.

Consent Agenda

25 - 201

Moved by – Councillor O'Shea

Seconded by – Councillor McIlmoyl

1. That Council receives the following consent agenda items:
Monthly Activity Reports
 - a) Building
 - b) Emergency Services Department
 - c) Parks and Recreation / Waste Department
 - d) Planning
 - e) Public Works Department
2. Prince Edward County, June 10, 2025, Resolution – Advocacy to the Federal Government for 'Disability without Poverty'

3. Township of Black River – Matheson, June 10, 2025, Request for Exemption to Proposed Mandatory Firefighter Certification Requirements (O. Reg. 343/22)
4. Municipality of Bluewater, June 6, 2025, Resolution regarding Northern Health Travel Grant Program
5. Ministry of Energy and Mines, June 2025, Ontario's first-ever Integrated Energy Plan: Energy for Generations: Ontario's Integrated Plan to Build the Strongest Economy in the G7
6. Northumberland County, June 24, 2025, Correspondence, Township of Mulmur 'Procurement and Advocacy for Trade Agreement Exemptions'
7. Municipality of Trent Lakes, June 18, 2025, Resolution regarding Responsible Growth and Opposition to Elements of Bill 5 (pulled for discussion)
8. Lasswade Christian Cemetery Committee, June 23, 2025, Letter of thank you.
9. 2024 AMO Annual Report
10. Port Colbourne, June 27, 2025, City of Port Colborne Supports the Town of Bradford West Gwillimbury – Advocacy for Increased Income Support Thresholds for Canadian Veterans
11. Haliburton Kawartha Northumberland Peterborough Health Unit, July 4, 2025, Board of Health Now Accepting Public Appointments

Carried.

Municipality of Trent Lakes, June 18, 2025, Resolution regarding Responsible Growth and Opposition to Elements of Bill 5

25 - 202

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council receives Trent Lakes' resolution regarding Responsible Growth and Opposition to Elements of Bill 5. Carried.

Staff Reports

Request for Preliminary Review – Purchase of Unopened Municipal Road Allowance Adjacent to 3716 County Road 6M

Bree Martin identified the lands and explained the purpose and effect of the application. The sale of the flooded portions would be to address encroachments on municipal lands. The option of a licence of occupation agreement could be considered by council. Liability to the township in response to a licence of occupation agreement is the purpose staff recommend

the purchase of unopened municipal road allowance to Mr. Beaubien.
Mr. Beaubien joined electronically and requested a more squared off section. Matt Aldom stated that after consultation with the municipal solicitor the identified lands.

25 - 203

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That Council approve in principle for the purchase of the unopened municipal road allowance (MRA) including two inland portions of the MRA and two portions of flooded MRA as identified on the provided sketch adjacent to their property located within, Part of Lot 1, Concession 12, Burleigh Ward, having Roll #1536-020-003-12800 and municipally known as 3716 County Road 6. Carried.

Update to Zoning By-Law - Backyard Chickens

Laura Stone, Planning Consultant identified the interest from ratepayers regarding permitting backyard chickens. This timely issue would be in response to the need for increased food security. Matt Aldom, Chief Building Official provided details regarding the City of Toronto chicken by-law guidelines.

25 - 204

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council directs planning staff to investigate implementing a provision to permit backyard chickens for Residential, Rural and Rural Residential properties. Carried.

2025 Ice Storm Damage Update

25 - 205

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That Council direct staff to continue accepting North Kawartha 2025 green waste storm debris free of charge at the North Kawartha transfer stations until September 14, 2025. Carried.

Mayor Amyotte declared a recess at 11:37 a.m. Council reconvened at 11:45 a.m.

Licence of Occupation Agreement Renewal (Rathbun Lake)

25 - 206

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council authorize the Mayor and Clerk to enter into a licence of occupation agreement renewal between His Majesty the King in Right of Ontario, as represented by the Minister of Environment, Conservations and Parks and the Township of North Kawartha for the purposes

of permitting the Ministry to construct, own and maintain a dock along the shoreline of Rathbun Lake. Carried.

Procedural By-Law Amendments

25 - 207

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council adopt the amended procedure by-law with further amendments to revise “usb” with “external device” and to amend the language regarding the Committee of Adjustment time accommodation from “full agenda” to “a heavy agenda”. Carried.

Reports from Boards and Committees

Short Term Rental Advisory Minutes

25 - 208

Moved by – Councillor O’Shea

Seconded by – Councillor McIlmoyl

That Council received the Short-Term Rental Advisory Committee minutes for the meeting held on June 10, 2025, and further that Council direct staff to promote through the township’s social media platforms the committee’s intent to release their work plan and the Good Neighbour Guide and the Good Neighbour Quick Reference package and further to circulate the prepared material to appropriate community associations. Carried.

North Kawartha Public Library

2024 Peterborough County OPP Detachment Board Annual Report

25 - 209

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council receives the North Kawartha Public Library minutes the for the meeting held on May 27, 2025, and the 2024 Peterborough County OPP Detachment Board Annual Report. Carried.

New Business and Unfinished Business

(includes Notice of Motion and Announcements)

Correspondence

Peterborough County, June 26, 2025, Resolution re: Comprehensive Zoning By-Law Amendment

25 - 210

Moved – Councillor O'Shea
Seconded – Councillor McIlmoyl

That Council supports Peterborough County Council joint Request for proposal (RFP) to prepare a draft Comprehensive Zoning By-Law and further that the Township of North Kawartha Comprehensive Zoning By-Law will be a completely new by-law. Carried.

Municipality of Tweed, June 10, 2025, Resolution regarding Blue Box Producer responsibility

25 - 211

Moved – Councillor McLellan
Seconded – Councillor McIlmoyl

That Council fully supports the resolution from the municipality of Tweed regarding Blue Box Producer responsibility and the report from Peterborough County regarding the proposed amendments to Blue Box Regulation. And further, if the Producers are unable to meet the targets as set out under O Reg. 391/21, and if they cannot effectively and efficiently collect recycling from all sources as was previously done by municipalities, then perhaps the Province should consider having municipalities resume the Blue Box collection and have the Producers pay municipalities directly for cost to provide the service and further the premier and MPPs within the County be cc'd. Carried.

Elect Respect, Take the Pledge

25 - 212

Moved – Councillor McIlmoyl
Seconded – Councillor O'Shea

That Council supports the Elect Respect Resolution

WHEREAS democracy is healthy when everyone is able to participate fully and safely and contribute to the well-being of their community;

AND WHEREAS we are witnessing the dissolution of democratic discourse and respectful debate across all levels of government and in neighbouring jurisdictions;

AND WHEREAS Ontario's municipally elected officials are dealing with increasingly hostile, unsafe work environments facing threats and harassment;

AND WHEREAS social media platforms have exacerbated disrespectful dialogue, negative commentary, and toxic engagement which disincentivizes individuals, especially women and candidates from diverse backgrounds from running for office;

AND WHEREAS better decisions are made when democracy is respectful and constructive and the voices of diverse genders, identities, ethnicities, races, sexual orientation, ages and abilities are heard and represented around municipal council tables;

AND WHEREAS the Association of Municipalities of Ontario's Healthy Democracy Project has identified concerning trends with fewer people voting in local elections and running for municipal office;

AND WHEREAS in 2024, female elected representatives from across Halton formed a group called H.E.R. (Halton Elected Representatives) which pledged to speak out against harassment and negativity in politics and call on elected officials to uphold the highest

standards of conduct;

AND WHEREAS H.E.R. Halton has launched a campaign called *Elect Respect* to promote the importance of healthy democracy and safe, inclusive, respectful work environments for all elected officials that encourages individuals to participate in the political process;

AND WHEREAS on June 5, 2025, the Canadian Association of Feminist Parliamentarians launched a non-partisan “Parliamentary Civility Pledge” to encourage all parliamentarians to commit to end workplace harassment and increase civility on Parliament Hill, modelled after the pledge developed in Halton by representatives of H.E.R.

NOW THEREFORE BE IT RESOLVED:

THAT North Kawartha Council supports the *Elect Respect* pledge and commits to:

- Treat others with respect in all spaces—public, private, and online,
- Reject and call out harassment, abuse, and personal attacks,
- Focus debate on ideas and policies, not personal attacks,
- Help build a supportive culture where people of all backgrounds feel safe to run for and hold office,
- Call on relevant authorities to ensure the protection of elected officials who face abuse or threats, and
- Model integrity and respect by holding one another to the highest standards of conduct.

AND THAT North Kawartha Council calls on elected officials, organizations and community members to support the *Elect Respect* campaign and sign the online pledge at www.electrespect.ca.

AND THAT a copy of this resolution be sent to the Association of Municipalities of Ontario, Ontario’s Big City Mayors, the Federation of Canadian Municipalities, relevant MPs and MPPs, Regional Police, the Ontario Provincial Police and the Royal Canadian Mounted Police. Carried.

Donation to Apsley Feral Cat Outreach Request

25 - 213

Moved – Councillor McLellan

Seconded – Councillor McIlmoyl

That Council approve a one-time donation of \$500.00 to the Apsley Feral Cat Outreach in support of their ongoing work in the hamlet of Apsley and further that this donation be funded from the Township’s Charitable Donations Account. Carried.

Closed Session

None

By-Laws

By-Law 2025 – 0047

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O’Shea

That By-law 2025-0047 being a by-Law to amend Zoning By-Law #26-2013, with respect to

certain lands described as Part Lot 11, Concession 5, in the geographic area of Burleigh, in the County of Peterborough, Roll # 1536-020-001-56210 read and adopted in open Council on the 15th day of July, 2025. Carried.

By-Law 2025 – 0048

Moved by – Councillor O'Shea

Seconded by – Councillor McIlmoyl

That By-law 2025-0048 being a by-Law to amend Zoning By-Law #26-2013, with respect to certain lands described as Part Lot 32, Concession 10, in the geographic area of Chandos, in the County of Peterborough, Roll # 1536-010-003-29715 read and adopted in open Council on the 15th day of July, 2025. Carried.

By-Law 2025-0049

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That By-Law 2025-0049 being a by-law to authorize the execution of a Licence of Occupation agreement between His Majesty the King in Right of Ontario, As represented by the Minister of Environment, Conservations and Parks and the Township of North Kawartha to construct, own and maintain a dock along the shoreline of Rathbun Lake read and adopted in open Council on the 15th day of July, 2025. Carried.

By-Law 2025-0050

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That By-law 2025-0050 being a by-law of the Corporation of the Township of North Kawartha to govern the proceedings of meetings of Council and Committees of the Township of North Kawartha and to repeal By-Law 2023-0075 and any previous procedure by-laws read and adopted in open Council on the 15th day of July, 2025. Carried.

Confirmatory By-Law 2025-0051

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That By-law 2025-0051 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 15th day of July, 2025, be read and adopted in open Council on the 15th day of July, 2025. Carried.

Adjournment

25 - 214

Moved by – Councillor O'Shea

Seconded by – Councillor McIlmoyl

That Council adjourn proceedings. Carried.

Council adjourned at 12:35 p.m.

Carolyn Amyotte, Mayor

Kelly Picken, Deputy Clerk