

**The Corporation of the Township of North Kawartha**

**By-law 2023-0039**

**Being a by-law of the Corporation of the Township of North Kawartha to amend the Special Events By-Law 2019-0048**

**Whereas;** the Council of the Corporation of the Township of North Kawartha considers it to be in the public interest to provide for the regulation and licensing of exhibitions held for hire or gain in the municipality;

**Whereas;** the Council of the Corporation of the Township of North Kawartha deems it expedient to amend By-Law 2019-0048;

**Now Therefore** the Council of The Corporation of the Township of North Kawartha enacts as follows:

1. That By-Law 2019-0048 be amended to replace sections 4.5, 4.6, and Schedule A, question 16 and Internal Approvals with the following sections below:
  - 4.5 To be deemed complete, an Application shall also be accompanied by written approvals from the following:
    - a. By-law Enforcement Officer and/or Zoning Administrator of the Township, or designate, acting reasonably confirming that in the opinion of the officer the proposed Special Event as set out in the Application will not contravene any zoning by-law or other by-law in effect in the municipality. Alternatively, what planning approvals such as a Temporary Use By-law may be required for zoning clearance?
    - b. Chief Fire Official of the Township or designate, acting reasonably certifying that a Fire Safety Plan and/or Emergency Response Plan for the Special Event has been approved, or that in the opinion of the Chief Fire Official such a plan(s) is not required and stating what if any, deposit, or security should be provided by the Applicant to cover the anticipated cost of providing fire protection and/or emergency response for the proposed Special Event.
    - c. The Chief Building Official of the Township, or designate, acting in accordance with the Ontario Building Code Act, that the necessary applications have been filed for any building permits as may be required for the tents, stages or other structures being used for the Special Event as set out in the Application.

d. The Public Works Manager of the Township, or designate, acting reasonably, that the road entrances, signage and/or any offsite parking arrangements as set out in the Application have been made to provide adequate access to and from the Special Event, and stating what if any, permits, deposit, or security should be obtained or provided by the Applicant for the anticipated temporary works, including signage for the proposed Special Event.

e. Property Owner, if the Special Event is to be held on lands owned by other than the Applicant.

4.5.1 To be deemed complete, an application shall also be accompanied by proof that written notice of the applicants special event application and site plan have been provided to the following:

- a. Commanding Officer or designate of the Ontario Provincial Police having responsibility for policing of the area of the municipality where it is proposed to hold the Special Event
- b. Medical Officer of Health or designate having responsibility for the municipality
- c. The Road Authority, where the road authority is not the Township, for the proposed Special Event.
- d. Chief Operations Manager or designate of the Peterborough City/County Emergency Medical Services for the Municipality

4.6 Proof of current liability insurance in the minimum amount of five million dollars (\$5,000,000.00) naming the Township as an additional insured.

**Schedule A to by-law 2019-048**

16. Is there proof of Valid Liability Insurance attached?  Y  N

Event
Provide proof of current liability insurance in the minimum amount of five million dollars (\$5,000,000.00).

**NOTE: Events that occupy or close Township roads will require Township approval**

For internal Use Only:

<b>Department</b>	<b>Comments/Conditions</b>	<b>Signature</b>
Administration		
Emergency Management		
Parks and Recreation		
Roads		
By-law Enforcement		
Finance		
Planning		

Application is:

**Approved**            Approval Date: \_\_\_\_\_

**Denied**            Reason for Denial: \_\_\_\_\_

\_\_\_\_\_

- |  |
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| <p>Submissions:</p> <ul style="list-style-type: none"><li>Application — complete</li><li>Application fee</li><li>Proof of Insurance</li><li>Fire Plan/Emergency Plan Site Sketch</li></ul> <p>Written Approvals:</p> |
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**By-law Enforcement Officer/Zoning Administrator**

**Chief Fire Official**

**Chief Building Official**

**Public Works Manager**

2. This by-law come into force and effect on the 2<sup>nd</sup> day of May, 2023

Read and Adopted in open Council on the 2<sup>nd</sup> day of May, 2023.

Signed with VeriSign (2023/05/02)  
Verify with [verifio.com](https://www.verifio.com) or Adobe Reader.

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Carolyn Amyotte, Mayor

**Connie Parent**

Signed with ConSignO Cloud (2023/05/02)  
Verify with [verifio.com](https://www.verifio.com) or Adobe Reader.

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Connie Parent, Clerk